SER 517-Team 13 Meeting Minutes

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| Location: | ASU Polytechnic Conference Room |
| Date: | October 27, 2016 |
| Time: | 1:00 pm – 2:00 pm |
| Attendees: | 1. Tim Lindquist 2. Richard Whitehouse 3. Arpit Jaiswal 4. Mihir Bhatt 5. Sweta Singhal 6. Gowtham Nayak 7. Senthamil Sindhu |

# Agenda items

1. Discuss and set up weekly project meeting according to the team’s availability.
2. Discuss project components and start working on the initial Project Charter and Project plan.

# Decisions

1. There will be weekly project meetings on Monday from 12:00 noon – 1:00 pm at ASU Poly, where each member will give an update on the status of the assigned task and discuss if he/she is facing any issues.
2. Currently, the project is to update the Institute of Human Origins mobile application (Android / iOS) to reflect up-to-date content. For this purpose, a desktop/web application will be developed where the owner can update the content which will be synced to reflect in the mobile applications.
3. There will be three components to this project:
   1. Android: Shifting the Code Base from Eclipse to Android Studio
   2. iOS: Converting the Code Base from Objective C to Swift
   3. Develop a desktop application (preferably in Java Swing)
4. Team can put Code Base to Github for the purpose of this course.

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| Action items | Owner(s) | Deadline | Status |
| 1. Send Code Base for iOS and Android, Thesis paper and other documents to everyone to get started. | Tim Lindquist |  |  |
| 1. Study the documents and code base and get an idea about the various components associated with the project.  2. Discuss and decide the role of each team member in the project. | Sweta, Arpit, Mihir, Gowtham, Sindhu |  |  |